

Nassau EM Stakeholders Whole Community Working Group

12 June 2024 Minutes

Old Business

- **EM Working Group Plan Reviews** – Input has been incorporated in the updated EOC IMT Handbook and Position-Specific Checklists – EM Plans are in the WebEOC global file library
- Nassau County Economic Development Board’s **Hurricane Expo** held on May 30th at the EOC was a resounding success; planning to hold it in the EOC again next year.

Standing Business

- **EM Training & Exercises Update**
 - EOC is holding monthly Hands-Only CPR classes open to the public
 - EOC IMT Command & General Staff met and trained on new WebEOC boards, roles, and responsibilities.
 - EM staff completed FEMA’s week-long EOC Leadership Skillsets (E/G/K-2302) training.
 - EM staff participated in the BMC-Nassau Hurricane Evacuation TTX.
- **Stakeholder Preparedness** – no changes to capabilities and capacities were volunteered by anyone in attendance – The City of Fernandina Beach has been recognized by the National Weather Service as a Storm Ready Community; received official signage from NWS. Administrator for DOH-Nassau said that the Special Needs Registry has been reviewed and vetted for the Hurricane Season and staff has completed shelter operations training. CoFB Utilities completed their Tier II hazards (Chlorine and Sulfur) risk planning and bi-annual site inspection; the City has completed flood vulnerability assessments making them eligible to apply for resiliency grants. EM is recording drone footage of county beaches. MRC is collaborating with DOH-Nassau to install three public-access AEDs in protective cabinets; a step toward HEARTsafe Community standards.
- **Hazard Mitigation** –
 - Review of LMS project list –
 - Changes to priorities or project ranking – six projects removed from the list as either withdrawn or completed
 - Additional projects – none at this time; nine remain on the list, one of which is EM All-Hazards Community Outreach – the new Preparedness Guide “flip book” on the OneNassau.com home page was demonstrated. Hard copies are being published and will be available soon.
 - Window for Idalia HMGP funding proposals closed June 7 – \$2.7M was allocated for Nassau but was not requested by the county or municipalities; allocated funds were returned.
 - The 5-Year Local Hazards Mitigation Strategy – the jurisdictional representatives on the **LMS Planning Team** met and were provided with the FDEM Local Mitigation Strategy Update Manual which will be the guiding document for this plan’s re-write. Roles and responsibilities were discussed; they will each discuss mitigation goals, existing policies, plans, and resources, as well as additions to their project lists with their jurisdiction’s leadership and report back at the next meeting. EM will develop a Table of Contents for the new LMS document.

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New Business

- **EM Training & Exercises**
 - **Hands-Only CPR classes** will be held at the EOC, 6 pm on the 2nd Thursday of each month (tomorrow); additional classes can be scheduled by any group through NassauCountyFLMRC@gmail.com, at locations and times convenient to the students.
 - **EOC IMT's slated Section Chiefs** should be holding training with their potential team members **before the end of July** to familiarize them with the new Position-Specific Checklists and WebEOC boards; *EM staff members are available to help with that as requested.*
- **Medical Reserve Corps**
 - Nassau Co. Medical Reserve Corps unit #2678 was recognized during the National MRC Summit in Chicago as the country's outstanding MRC unit of 2024 in the Community Preparedness & Resilience Activities category for its "Lifesavers Initiative."
 - Nassau Co. MRC's Lead Instructor, Jim Bollenbacher, was recognized during the National MRC Summit as the 2024 Outstanding MRC Volunteer for his individual contributions in Community Preparedness & Resilience – 1700+ residents trained in Hands-Only CPR in 12 months, Hands4Hearts.org, and HEARTSafe Community accomplishments.
- **Upcoming Reviews – Upcoming plan reviews are as scheduled below.**

Review Year	Hard Deadline for Input	Planner's Writing Period	Workgroup Meeting (present final drafts)	EM Plan/Annex/Handbook Title	Review Cycle	Next Review or Rewrite
2024	N/A	Apr-June	11-Jun-24	Position-Specific Guides and Job Aids - update as needed	2	2026
2024	N/A	Apr-June	11-Jun-24	EOC Handbook - the Planning Cycle and WebEOC	2	2026
2024	N/A	July	10-Sep-24	<i>Refresher Training pre-Hurricane Season</i>	1	2025
2024	30-Jun-24	July-Sep	10-Sep-24	Logistics and Resource Management Annex	2	2026
2024	30-Jun-24	July-Sep	10-Sep-24	Disaster Volunteer & Donations Management VRC Annex	2	2026
2024	30-Sep-24	Oct-Dec	10-Dec-24	Complete Stakeholder Preparedness Review and Threats & Hazards Incidence and Risk Analyses (SPR-THIRA) - Due in December	3	2027
2024	30-Nov-24	December	10-Dec-24	Training & Exercise Annex with MYTEP - IPP Due to FDEM in January	1	2025
2024	per agency	per agency	10-Dec-24	Continuity of Operations Plans - proof of planning, training, and exercises for Key Stakeholders	1	2025
2025	30-Dec-24	Jan-Mar	11-Mar-25	Disaster Debris Management Annex + Contracts and TDSRS Permits	2	2027
2025	30-Mar-25	Jan-June	10-Jun-25	1st Draft of Local Hazard Mitigation Strategy 2026-2030	5	2030
2025	30-Mar-25	April-June	10-Jun-25	Damage Assessment Guide - Using CrisisTrack (in WebEOC)	2	2027
2025	30-Mar-25	April-June	10-Jun-25	Evacuation & Re-Entry Annex	2	2027
2025	N/A	July	9-Sep-25	<i>Refresher Training pre-Hurricane Season</i>	1	2026
2025	30-Jun-25	July-Sep	9-Sep-25	Final Draft Local Hazard Mitigation Strategy 2026-2030	5	2030

Next EM Stakeholder Workshop is Wednesday, September 11th, 10:30 – 11:30.